



COMMUNICATION OFFICER – FEDARENE
(European Federation of Agencies and Regions for Energy and the Environment)
Brussels, Belgium

The European Federation of Agencies and Regions for Energy and Environment (FEDARENE) is a leading European network of regional energy agencies. We facilitate the development of interregional partnerships and projects, promote the regional dimension in debates on sustainable energy and the environment, and help regions develop their capacity to take action for the energy transition. We offer a position with responsibility and focus on EU project activities within a well-established European association (30+ years), representing members from 20+ European countries and active in one of the most strategic areas of current European politics.

Your main mission:

Implement the communication activities in several European projects in which FEDARENE is involved as a project partner and support the team with the overall communication and promotion of the network

Tasks include (but are not limited to):

- Write articles, best practices, reports
- Design brochures and communication materials
- Conceive and manage the website content of several projects
- Manage social media accounts of several projects
- Organise & facilitate capacity building workshops, webinars, conferences
- Video/Audio editing
- Liaise with subcontractors (website developers, video professionals, translation companies, interpreters)
- Coordinate the completion of deliverables of the project team for efficient and on time delivery

Preferred education & experience:

Degree in a relevant field (e.g. communication, marketing, graphic design...)

Experience in the implementation of EU-funded projects

At least 3 years of experience in a similar role

Employee Profile

Good understanding of the top social media platforms and strategies. A keen interest in the energy and climate sector would be an asset.

Copywriting and copyediting experience.

Familiar with the Adobe Creative Suite tools or similar.



Fluency in spoken and written English and French, other EU languages at a C1 minimum level would be an asset.

Ability to understand technical or political issues and to translate them for a broader public understanding.

Ability to work with a high level of initiative and autonomy when required and to prioritise tasks.

Ability to work cooperatively in a team environment.

Our offer

→ Full-time employment in our office in Brussels, Belgium (contract under the Belgian Law). Initial contract of 12 months.

→ A benefits package (lunch vouchers, ecocheques, extra holidays,..)

→ A positive working environment in an extremely dynamic domain.

→ Opportunities to travel in Europe for professional purposes.

Application

Please send to elodie.bossio@fedarene.org, by June 25, 2021 with subject : communication officer

→ A portfolio of your work (publications you were responsible for, social media accounts, brochures you designed, websites you managed, podcasts,)

→ A Curriculum vitae in English

→ A cover letter explaining how regions and their energy agencies can contribute to the energy transition (2 pages max.)

Only shortlisted candidates will be contacted. Interviews will be conducted in July.

Start of contract: at the latest September 1, 2021



131 Rue de Stassart, B 1050 Bruxelles

Tel +32 2 646 82 10

www.fedarene.org, fedarene@fedarene.org